

## THE FIRST GENERAL MEETING – MAY 23 2015

HELD AT ST OLIVER PLUNKETT PARISH HALL, BEAUVARDIA ST CANNON HILL

FOP AUSTRALIA LTD., formally came into operational existence today at Cannon Hill before a room of 28 members of the Company.

The Company members who support the cause of FOP were greatly pleased to be in the company of families who are directly involved and impacted by the rare genetic condition. The families are at the forefront of FOP Australia Ltd's primary focus in the quest to find a cure and therapies for the condition.

Members are pleased that three FOP impacted families have nominated and been elected to the first Company Board. The families are headed by Mrs Brooke Scott, who suffers from the FOP condition. Mrs Julie Collins, mother of Oliver Collins, a FOP patient and the Chairperson of FOP Australia Ms Lara Boniface, mother of Jarvis Budd, a toddler who was diagnosed with the condition two years ago.

The Company, through its objectives, proposes to aid in the attainment of greater research and research outcomes to gain medical breakthrough for this debilitating condition.

### MINUTES

1.50pm: The Meeting opened with a short address from Di Farmer MP Member for Bulimba. Ms Farmer who has been a great supporter of the Hope for Jarvis Fundraiser cause over the last two years while in Government and in Opposition. MS Farmer has promised her continued support for the FOP cause and for the new Company.

Lara Boniface and Damien Budd thanked Di Farmer MP for her real and valued support for the Hope for Jarvis Fundraisers since 2013.

2.00pm: The Interim Directors Lara Boniface, Damien Budd and Alton Budd vacated their respective positions to facilitate the election of the inaugural FOP Australia Ltd. Board of Directors.

Ms Jessica Budd chaired the election process and introduced the respective Board of Directors nominees as listed. Nominee, Julie Collins who was in the US with her son Oliver, was introduced via Skype.

Nominees: Lara Boniface; Alton Budd; Julie Collins; Mark Boulton; Brooke Scott; Julie Tronc; Jennifer Morton; Maris Stanley; Lydia Scott.

FOP AUSTRALIA LTD. A PUBLIC COMPANY LIMITED BY GUARANTEE

ACN 603 200 871 ABN 516 0320 0871

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All Directors were presented and the Chairperson asked the members present to elect each Director by a show hands with the proviso that a ballot would be held if other members nominated from the floor. The Directors were each elected unopposed by a show of hands.

The Chairperson declared the successful election of the Board according to the nominations to be complete and closed the Meeting at 2.40pm.

The Members and the new Board of Directors, thanked Jessica Budd for her valuable contribution to the election process as Election Chairperson.

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FOP Australia Ltd – First Board Meeting – 23.5.2015

Minutes

Meeting opened at 2.45pm

Lara Boniface welcomed all Directors to the initial Board, including Julie Collins who was online from the USA through Skype. Agenda items listed as;

Item 1. Company Executive elections.

a) The Board elected Lara Boniface as the first Board Chairperson – Lara was elected unopposed.

b) The Chair called for nominations for election to the position of Deputy Chair – Julie Collins was elected unopposed.

c) The Chair called for nominations for Company Secretary – Alton Budd was elected unopposed.

Item 2. Finance, Risk and Audit Committee

d) The Chair called for nominations for Company Treasurer – Mark Boulton was elected unopposed.

The Chairperson called for nominations for the formation of the Finance, Risk and Audit committee. The Treasurer was elected Chair of the committee; Jennifer Morton and Alton Budd nominated for the other two committee positions – Jennifer and Alton were elected unopposed.

Item 3. Company Auditor

Held over for discussion at the Second meeting.

Item 4. Banking Arrangements

Held over for discussion at the Second meeting

Item 5. Legal Advisor

Held over for discussion at the Second meeting

Item 6. Other committees

Formation of relevant committees and the respective responsibilities.

Item. 7. Memberships

Current number of paid up members ratified: 61

New members; to be accepted and ratified

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New Business

DGR status: The Interim Secretary discontinued the application process prior to the General Meeting to allow the new board to determine;

- a) the instructions to the pro bono accountants to advise the Board on the merits of an application based on the current wording and composition of the Company Objectives and the clauses within the Constitution.
- b) The Board to determine after advice, the further requirements needed (if any), to attain DGR status.

Items for discussion

- a) The Board to determine the appointment of another available FOP patient to the Board
- b) The pursuit of another medical appointment
- c) Ex officio status for Dr Kaplan of the USA and others in Australia
- d) A designated communications arm/Public Officer
- e) Rare Voices Australia – Lara to speak to the RVA Action Plan
- f) FOP Australia Website development
- g) IPC representative on the Board
- h) Alternate meeting places

Meeting Closed: 3.25pm.

Signed:\_\_\_\_\_C/Signed\_\_\_\_\_